

NEW MEXICO FFA

**PERSONAL LIABILITY RELEASE
 MEDICAL INFORMATION
 DELEGATE CONDUCT GUIDELINES
 SPONSOR DELEGATION**

Name of Student _____ Age _____
 School _____ School Phone _____
 Conference _____ City/State _____
 Dates _____

MEDICAL INFORMATION

Student _____	Guardian _____
Spouse (if married) _____	Address _____
Home Address _____	_____
_____	_____
Phone:	Phone
Work _____	Work _____
Home _____	Home _____
_____	_____
Student's Doctor _____	Alternate Contact _____
Address _____	Address _____
_____	_____
Phone _____	Phone _____
Work _____	Work _____
Home _____	Home _____
_____	_____
Please describe completely any medical condition (past or present) being treated which may recur or be a factor in medical treatment (include allergies, medicine reactions, disease of any kind, physical handicaps, heart or lung problems, seizures, convulsions, blackouts, etc). If currently taking	
We certify that the information described above is accurate and complete to the best of our knowledge. We understand that each individual is responsible for their own insurance coverage during this meeting or conference.	
Name of Company _____	Policy # _____

DELEGATE CONDUCT GUIDELINES

- 1 The term 'delegate' shall mean any member attending a Vocational Student Organization meeting of conference.
- 2 Delegates shall abide by all conference rules in a manner that will bring credit to their Vocational Student Organization.
- 3 Delegates shall keep their adult advisors and/or sponsors informed of their activities and whereabouts at all times.
- 4 Delegates must stay in housing designated by their chapter advisor during the conference
- 5 Delegates shall use authorized transportation only.
- 6 Dates and escorts shall be permitted to authorized activities only and between official delegates only.
- 7 Delegates are permitted to attend authorized activities only.
- 8 No alcoholic beverages or illegal drugs shall be possessed or used by delegates at any time under any circumstances.
- 9 Delegates shall respect and abide by the authority delegated to the presiding officers, chapter advisor, sponsors, and state staff.
- 10 Delegates shall attend all general sessions and activities assigned, including workshops, competitive events, committee meetings, etc., for which they are pre-registered - unless engaged in some other authorized assignment taking place at the same time.
- 11 Curfew each night will be designated on the program, and all delegates will be in their rooms by curfew.
- 12 Dress regulations established for the conference/meeting functions shall be adhered to by all delegates.
- 13 Identification badges must be worn to all official functions and/or as directed.
- 14 Smoking will not be permitted except in designated areas.
- 15 Boys will not be in girl's rooms and/or girls in boy's rooms at any time-- unless an adult sponsor is present.
- 16 Delegates violating or ignoring the above guidelines - or those set forth by their respective national organization - subject their club's entire delegation to being unseated, it's candidates being disqualified, and any honors or offices being cancelled and withdrawn from members of their delegation.

PERSONAL LIABILITY RELEASE

ACTION TO BE TAKEN WHEN STUDENTS VIOLATE DELEGATE CONDUCT GUIDELINES

Penalties for violation of the Delegate Conduct Guidelines will be determined by the severity of the violation. The following items are considered critical and may be acted on as indicated:

CRITICAL ITEMS: Numbers (3,4,5,8,11,15)

POSSIBLE ACTION

The appropriate chapter advisor or sponsor will be notified of the violation and the following actions) may be taken:

- A Student(s) may be disqualified from participating in the conference/meeting and may forfeit any honors received.

- B Student(s) may be sent home immediately - in which event the following procedures will be followed.
 - ~ Local school official and/or parents/guardians will be contacted
 - ~ Reasonable care will be exercised to insure that the safest and most expedient means of transportation back to the state and/or local school is used
 - ~ The local school and/or parents/guardians will be responsible for meeting the student at a prearranged destination
 - ~ The local school will be responsible for the appropriate action to be taken with the student involved upon return to the school
 - ~ Disciplinary action (other than above) may be taken in accordance with the severity of the violation. This action will be determined by the appropriate State Advisor and/or State

Instructions: Paragraph (A) applies to students of less than legal age in New Mexico. Parents/Guardians of these students agree, by affixing their signatures to page four of this form, to the conditions set forth here-in.

Paragraph (B) applies to all students and each agrees, by affixing his/her signature to page four of this form, to the conditions set forth here-in

A

Being parents/guardians of a son/daughter who is a member of a Vocational Student Organization - we hereby agree to release the Vocational Student Organization, its representatives, agents, servants, and employees from liability for any injury to said minor - resulting from any cause whatsoever occurring to said minor at any time while attending a conference or meeting of the Vocational Student Organization - including travel to and from said meeting, excepting only such injury or damage resulting from willful acts of such representatives, agents, servants, and employees.

B

As a member of a Vocational Student Organization, I hereby agree to release the Vocational Student Organization, its representatives, agents, servants, and employees from liability for any injury resulting from any cause whatsoever - occurring at any time while attending a conference or meeting of the Vocational Student Organization, including travel to and from said meetings or conferences - excepting only such injury or damage resulting from willful acts of such representatives, agents, servants, and employees. Furthermore, having read and understood completely the delegate code, practices and procedures which will govern the conduct of students attending said meetings or conferences, I hereby do agree to follow the procedures and practices as described. I fully understand that this is an educational activity and will, to the best of my ability, apply myself for the purposes of learning and uphold the finest qualities of a delegate representing this Vocational Student Organization.

SPONSOR DELEGATION

_____ school designates the adult(s) listed as the sponsor(s) who will supervise

CHAPTER ADVISOR: _____

OTHER ADULT SPONSORS: _____

Special Instructions: This section must be completed by a school official of a school that agrees to

The sponsor (listed above) from _____ school agree to sponsor students from

_____ School Official Title Date

SIGNATURES

Instructions: This form must be completed for each student attending a Vocational Student Conference. Signatures acknowledge that all parties have read and concur with the information contained herein. Information concerning sponsor delegation shall be completed prior to affixing of signatures. PARENTS OF MINORS MUST ALSO SIGN THE MEDICAL FORM.

_____ School Official Title Date Chapter Advisor Date

_____ Parent/Guardian Date Student Date

NOTARY

Instructions: Parent/Guardian - please check and sign ONE of the statements below.

_____ I give permission for immediate medical treatment (as required) by the attending physician.
_____ is the person authorized to grant permission for medical treatment for my son/daughter.

_____ I DO NOT give permission for medical treatment until I have been contacted.
If, after I have been contacted, I consent to medical treatment -- _____ is the person authorized to grant permission for medical treatment for my son/daughter.

_____ Parent/Guardian Signature Date

STATE OF NEW MEXICO)
COUNTY OF _____) SS
Acknowledge before me this _____ day of _____ 20____

My commission expires: _____
_____ (Notary Public)